

Last Name: _____

First Name: _____

School: _____



Gateway Regional School District

LAPTOP LOAN – AGREEMENT FORM

Notebook Make and Model	Serial No.	Other Information
Peripherals/Accessories		

Notebook Condition and/or any known problems:

I, _____, have read and do hereby agree to the policies and procedures governing the use of the Gateway Regional School District laptop computers and have received the above-described equipment.

Signature: _____

Check-out date: _____

Check-in date: _____

Note: It should be recognized that this is sensitive electronic equipment that should be protected from sudden impacts or power surges. The orange power outlets inside your building provide "clean" grounded power and are protected from surges. In other locations, a surge suppressor should be used to protect against power differentials. Notebook computers should not be left unattended in insecure locations.