

PARENT/TEACHER CONFERENCES

Dear Parent/Guardian,

Thursday, March 20, the Middle School will be having parent/teacher conferences. **There will be no school for students on this day. Conferences will be held between 8:00 a.m. and 2:30 p.m. Attention! This is a change in the original date of March 24. March 24 is a regular day of school for all students.**

If the teacher would like a conference with you, he or she will fill out the teacher request section of this sheet. Please sign and return the lower portion confirming your appointment. If you are unable to meet at this time or cannot meet at all, please indicate this.

If you wish to confer with your son or daughter's teacher(s) please complete the parent request section and return it to school via your son or daughter. Due to large numbers of requests, your son or daughter's teachers may not be able to meet with you on that day. If that is the case, every effort will be made to contact you about an alternate time. Special Subject Teachers are available to meet with you. See attached sheet.

If you do not want to confer with your son or daughter's teacher(s) at this time, please check the appropriate box, sign the form, and return it to the school via your child.

We look forward to seeing you on parent conference day.

Todd H. Gazda, Principal

TEACHER REQUEST SECTION

Mr. & Mrs. _____ Student's Name _____
LAST FIRST

We would like to discuss your child's progress with you on March 20, at _____ in room _____.

Please check and sign: _____ I will attend _____ I will not attend

PARENT/GUARDIAN SIGNATURE _____

PARENT REQUEST SECTION

Please check and sign: _____ Student Homeroom

_____ I would like to come in for a conference on Thursday, March 20.

_____ I do not want to come in for a conference at this time.

PARENT/GUARDIAN SIGNATURE _____

STUDENT'S NAME _____
FIRST LAST

DAYTIME CONTACT NUMBER _____

