

**GATEWAY REGIONAL DISTRICT SCHOOL COMMITTEE**

**REGULAR MEETING MINUTES**

**WEDNESDAY, JUNE 6, 2018**

**Middle School 112/114**

**7:00 P.M.**

All visitors attending the school committee meeting should sign in at the security booth.

**(A PORTION OF THIS MEETING MAY BE HELD IN EXECUTIVE SESSION)**

**I. OPENING OF MEETING**

BLANDFORD  
Michele Crane  
Terri Garfield

CHESTER  
Shirley Winer  
Martha Otterbeck  
Diane Dunn

HUNTINGTON  
Aaron Welch  
Melissa Nazzaro

MIDDLEFIELD  
Sarah Foley

MONTGOMERY  
Madelyn Austin

RUSSELL  
Tara Balboni  
Sarah Page  
Lyndsey Papillon

SECRETARY  
Stacy Stewart

CENTRAL ADMINISTRATION  
Dr. David B. Hopson, Superintendent  
Stephanie Fisk, Business & Finance

ADMINISTRATIVE COUNCIL  
Wendy Long, District Grant Writer

OTHERS: Val Zeh, Sara McNamara, Sue Luppino, Darlene McVeigh, Derrick Mason

- Mrs. Crane opened the meeting at 7: 02 p.m.
- School Committee members introduced themselves and welcomed a new member from Russell, Sarah Page.

**7:05 p.m. II. PUBLIC INPUT (3 Minute Limit) - None**

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**III. STUDENT COUNCIL INPUT - None**

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**IV. PRESENTATIONS/REPORTS/RECOGNITION**

**A. National School Lunch Program**

- Tasha Hartley said this year two leadership positions changed. Her position as food services director and Karen Marchetto the café manager. She is taking advantage of all training she can to well a good lunch program. We were awarded \$26,000 in entitlement money. They are moving \$5,000 to the DOD fresh program, which is up from \$3,346. This allows us to offer a wider variety of fresh produce. All are getting free lunch and breakfast in Chester. We are getting hungry kids fed. She compared May of last year to May of this year. Last year Chester had 56% free and reduced, and this year it was 67%. Littleville was 47% free and reduced and this year 42%. Middle School high school had 37% free and reduced and this year 42%. We have moved up slightly in our average daily participation. Chester had 65 for lunch last year and 87 this year and 32 for breakfast last year and 69 this year. Littleville had 172 for lunch last year and 170 this year and 48 for breakfast last year and 36 this year. The high school/middle school had 205 for lunch last year and 203 this year and 42 for breakfast last year and 35 this year.
- Mrs. Winer said when someone doesn't want to have breakfast; they may have a home life that provides breakfast.
- Mrs. Hartley hopes that is the case.

- Mrs. Nazzaro asked what the procedure is for the student who gets free lunch. Can people tell they are getting free lunch?
- Mrs. Hartley said no there is a code so they can't tell. She uses \* for free and \*\* for reduced.
- Mrs. Nazzaro asked if there is a more electronic version of the balance, so parents can look at it online.
- Mrs. Hartley said she has been looking into updating POS as well as the lunch payment. There is no transparency and parents have to call her to find out about their child's account balance.
- Mrs. Harley talked about legislation we should keep our eye on. It is the lunch shaming bill in congress. It has been tabled till the fall. Right now you can't remind students they have a negative balance you can only contact parents directly. With this ne bill they will no longer be able to give alternative meals if there is a negative balance an there will be no more consequences for students (sports, graduation, field trips) when there is a negative balance. It would make it more challenging to collect student debt. You can find information at Mlri.org Block grant funding this is going to devastate the school lunch program. A fixed amount to will be given to each state and each state would have to create their own program. There would be no regulation. Your entitlement money would be capped. You can find a fact sheet on sna.org. You can find a petition on change.org. You can also find more information at No kid hungry.org
- Mrs. Hartley said there will be some changes to the Littleville breakfast model due to the time change at Littleville due to the new full day preschool program. She is leaning toward grab and go breakfast. Students would pick up their lunch in the foyer and bring it to their classroom. She will be meeting with Ms. Coburn to hash out details over the summer.
- Move to old business for the next meeting.

#### **7:45 V. UNFINISHED BUSINESS/ACTION ITEM**

##### **A. School Committee Self Evaluation**

- Mrs. Crane reminded everyone that today is the deadline to get the evaluation to Pat Corriera.

##### **B. Superintendent's Evaluation Process**

- Mrs. Crane handed out a summary of the superintendent's evaluation. Dr. Hopson will put the full report of the responses online. The summary is what needs to go to the state once approved.

**C. Superintendent requests authorization for the District Treasurer or Assistant Treasurer under provisions of M.G.L., Chapter 71 Section 16 (9) and with the approval of the Chairperson for the Gateway Regional Committee, to incur temporary debt (borrow from time to time) in anticipation of revenue to be received from any source for the fiscal year beginning July 1, 2018. This is for short-term borrowing in case assessments are not received in time, etc.**

*Mrs. Foley made a motion seconded by Mrs. Foley to approve the following: Superintendent requests authorization for the District Treasurer or Assistant Treasurer under provisions of M.G.L., Chapter 71 Section 16 (9) and with the approval of the Chairperson for the Gateway Regional Committee, to incur temporary debt (borrow from time to time) in anticipation of revenue to be received from any source for the fiscal year beginning July 1, 2018. This is for short-term borrowing in case assessments are not received in time, etc.*

*Motion Carried (VOTE) Yeas 10 Nays Abstain 1 Absent (Roll Call Vote)*

Yeas: Madelyn, Tara, Sarah F., Terri, Melissa, Lyndsey, Martha, Aaron, Shirley, Michele

Abstain: Sara P.

##### **D. Summer Grant List**

*Mrs. Balboni made a motion seconded by Mrs. Papillon to approve the Summer Grant List.*

*Motion Carried (VOTE) Yeas 10 Nays Abstain 1 Absent (Roll Call Vote)*

Yeas: Madelyn, Tara, Sarah F., Terri, Melissa, Lyndsey, Martha, Aaron, Shirley, Michele

Abstain: Sara P.

#### **VI. NEW BUSINESS/ACTION ITEMS**

##### **A. Approval of Student Activity Accounts (Enc.)**

- Ms. Fisk said it is this year's vote of student activity accounts.

- Mrs. Foley asked if there is a balance for class of 2018 do they spend it.
- Ms. Fisk said they spend it or donate it.
- Mrs. Long said the class of 2015 had \$1,700 left and donated it to the Foundation.
- Move to old business

## **VII. CONSENT ITEMS** 5/23/18 (Enc.)

*Mrs. Foley made a motion seconded by Mrs. Otterbeck to approve the minutes of 5/23/18.*

**Motion Carried (VOTE) Yeas 8 Nays Abstain 3 Absent (Roll Call Vote)**

Yeas: Madelyn, Tara, Sarah F., Terri, Lyndsey, Martha, Shirley, Michele

Abstain: Melissa, Aaron, Sarah P.

## **VIII. COMMUNICATIONS**

### **A. School Committee**

- Mrs. Balboni said last night's middle school band concert was great.
- Mrs. Nazzaro asked if we received an invitation to graduation.
- Mrs. Crane said yes, the high school sends them out.
- Mrs. Austin asked Ms. Fisk why there is no advisor after some.
- Ms. Fisk said the Florida trip advisor is usually the class advisor.

### **B. Chairperson**

- Mrs. Crane said looking ahead to the July meeting when we reorganize; she needs the committee to let her know if you are away. Also let us know what subcommittees you might want to be on if you aren't going to be there.

### **C. Superintendent**

Central Office Update (Enc.)

- Dr. Hopson in two weeks you will be going through the self-evaluation. Also, the administrators will show you what they've been working on - updated goals and leadership strategic improvement plan. You will also finish where you are.
- Mrs. Crane said we are actually closer to where we should be doing this this year.
- Mrs. Winer won't be at the next meeting, she would appreciate minutes that would make sense to her.

### **D. Business Manager**

- Ms. Fisk said they are gearing up for the summer maintenance.

### **E. Administration**

- Mrs. Long talked about Tuesday night's event. It was the 5<sup>th</sup> grade going into the 6<sup>th</sup> grade parent orientation night. The YMCA Ys kids they are offering us a 5-day a week till 6 p.m. for grades 6, 7, and 8. They have to have a minimum number of families by the end of June. The Y's kid's program members will be here that night. A packet is going home in red folders on Friday.
- Mrs. Winer asked what the program is.
- Mrs. Long said a mixture of physical activity, character development, STEM, social emotional learning. The minimum is 10-12 kids per day and you have to commit to your schedule for the school year.

### **F. Town - None**

## **IX. COMMITTEE REPORTING**

### **A. Superintendent's Evaluation**

- Met tonight. Next meeting July 11, 2018

### **B. Legislative Liaison**

- Mrs. Papillon said everyone received an email about advocacy to the state legislators on the 2525 bill. This will help with funding.

### **C. Policy Subcommittee**

- Next meeting June 20, 2018

**D. Building Liaisons – None**

*Mrs. Nazzaro made a motion seconded by Mrs. Foley to go into executive session at 7:51 p.m. for the purpose of Union Negotiations – Teachers, Union Negotiations – Café, and Non-union Negotiations not to return to open session.*

*Motion Carried (VOTE) Yeas 10 Nays Abstain 1 Absent (Roll Call Vote)*

Yeas: Madelyn, Tara, Sarah F., Terri, Melissa, Lyndsey, Martha, Aaron, Shirley, Michele  
Abstain: Sara P.

**X. OTHER BUSINESS/ITEMS FOR NEXT AGENDA****Future Agenda Items**

Self Evaluation Overview – Pat Corriera – June 20

**XI. INFORMATION****Information**

Sign-ups for fall sports & Sports Survey are now open  
Student projects accessible to public in Gateway library showcase.  
Senior Awards, Graduation Ahead  
Superintendent’s Corner may 18, 2018  
Students take part in “Wicked” workshop  
Gateway Alumni: Where Are They Now? Sara Pandolfino, Class of 2012  
Notice of Destruction of Special Education Records  
June School Committee Meetings  
Last Day of School for Gateway  
School Committee Celebrates Gateway Staff!  
Superintendent’s Corner May 25, 2018

The warrant signing committee had reviewed the following warrants, found them to be in order, and approved them.

**Warrants**

AP# 1091 \$142,423.38	PR# 024 \$405,201.35
AP# 1092 \$40,729.52	
AP# 1094 \$10,610.60	

**XII. EXECUTIVE SESSION**

*Mrs. Nazzaro made a motion seconded by Mrs. Foley to go into executive session at 7:51 p.m. for the purpose of Union Negotiations – Teachers, Union Negotiations – Café, and Non-union Negotiations not to return to open session.*

*Motion Carried (VOTE) Yeas 10 Nays Abstain 1 Absent (Roll Call Vote)*

Yeas: Madelyn, Tara, Sarah F., Terri, Melissa, Lyndsey, Martha, Aaron, Shirley, Michele  
Abstain: Sara P.

- A. Union Negotiations – Teachers**
- B. Union Negotiations – Café**
- C. Non-union Negotiations**

**XIII. ADJOURNMENT at 9 p.m. unless extended by majority vote.**

*Mrs. Dunn made a motion seconded by Mrs. Balboni to adjourn the meeting at 8:28 p.m.*

*Motion Carried (VOTE) Yeas 10 Nays Abstain 1 Absent (Roll Call Vote)*

Yeas: Madelyn, Tara, Sarah F., Terri, Melissa, Lyndsey, Martha, Aaron, Shirley, Michele  
Abstain: Sara P.

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Respectfully Submitted,  
Stacy L Stewart  
School Committee Secretary