



## Gateway Regional Middle School and High School

12 Littleville Road • Huntington, MA 01050 • Tel: (413) 685-1102 • Fax: (413) 667-5593

Jason S. Finnie  
Principal

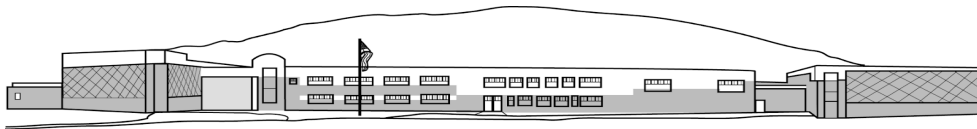
Martha Clark  
Assistant Principal

### MS/HS WORKING GROUP AGENDA

July 28 & 30, 2020

8:00-9:30

- District Working Group update
  - Minutes for meetings can be found on the district website [here](#)
- Additions/corrections to [7/21 & 7/23 Minutes](#)
- **This Week's Focus: Remote Learning Structure & Expectations**
  - Tuesday's Focus- Curriculum, Instruction & Assessment (Deanna)
    - Curriculum
      - DESE expecting all content standards to mastery vs. lower expectations in the spring
      - DESE expecting focus on current year's standards vs. mixture of last year's standards
      - Discussed need to provide remediation while understanding that not all gaps will be filled- focus on pre-requisite remediation needs
      - Discussed need to provide time before students return (DESE has agreed to 10 days; for Gateway this would be 9/15) to facilitate teachers mapping out at least first unit of study based on information gathered from previous grade/course
      - Resources shared by teachers regarding open source materials in all content areas and teaching online
        - [OER Commons](#)
        - [Open Culture](#)
      - Introduced overview of [flipped classroom model](#)
        - Teacher-centered instructions component provided outside of class time (pre-recorded mini lesson by teacher or other source), with class time focussed on guided practice and application
        - Concerns expressed regarding students who do not view videos or complete preparatory work outside of class
          - Can use breakout room feature of GoogleMeet (district will be purchasing Enterprise version of Google suite) to address these students
          - Could use a check for understanding "quiz" for entrance into the lesson



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### ■ Instruction

- Training/PD needed to support common expectations for communication, submission & grading
- Challenge of common yet flexible expectations for due dates
- Need to facilitate sharing of best practices for “mini lesson” options
- Need PD and sharing regarding strategies for guided practice
- Discussed need to create an array of PD options for teachers to select (ex. digital whiteboard, GoogleClassroom breakout rooms)Assessment
  - Suggestion was made to minimize options of tools and platforms
  - Suggested time for practice with these to understand students experience

- Thursday’s Focus- Impact of [DESE Remote Learning and Electives Guidelines](#) (see 7/24 updates) and overarching student expectations

### ■ Student attendance expectations

- DESE expecting attendance; though some flexibility in what constitutes this.
- Discussed need for daily check-in requirement
  - Expectation to follow typical schedule (build in do-now period of 10 min. to allow student and teacher)
  - Need to clarify level of autonomy vs. common teacher & student expectations

### ■ Streamlining communication, submission & grading

- Discussed need for initial communication of expectations be done at district or building level
- Submission of all work in GoogleClassroom (or tool through)
  - Common submission requirement
    - Requires pre-training & follow-up intervention
  - Communicate that grading feedback will come through Portal
    - Can check on your student submission, but this will not give all info.
  - Expressed PD needs
    - for setting dates and changing point totals/weighting
    - Setting due dates
    - Need common dashboard
    - How synch works betw. Classroom & Powerschool (ex. categories)
    - Phone calls through Google
    - Recording Meet expectations & guidelines



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- *Discussion for next week*
  - *Mitigating screen time & allowing flexibility (synchronous vs. asynchronous)*
  - *Help Desk needs*
    - *Look at staff with schedule flexibility*
    - *Assigning each student a point person (possible HR/Advisory groups)- cohort support*
- *Resources shared by teachers*
  - [\*Teaching for Engagement & Impact\*](#)
  - [\*Ed Puzzle\*](#) Video editing app and [\*training video\*](#)