

August 26, 2020
District Working Committee - Agenda
8 a.m. - 9 a.m.

District working group - Review district operated functions such as transportation, health and safety, safety and security, finance, communication, food service, facilities, technology extracurricular student programs, etc.

Those present Michele Crane, Ed Quinn, Bret Hartley, Jason Finnie, Martha Otterbeck, Kurt Garivaltis, Dave Hopson, Megan Coburn, Steph Fisk, Martha Clark, Jeanne LeClair, Jason Forgue, Chris Parker, Matt Bonenfant, Jodi Cabral-Croke, Tasha Hartley, Bob Garriepy, Melissa Reid, Bill Brown, Deb Burkott, Stacy Stewart

1. DPH [requirement](#) for flu vaccine by December 31, 2020
 - Steph Fisk briefly went over this.
2. Fall Athletics - [MIAA/EEA/COVID-19 checklist](#)
 - Steph Fisk said the MIAA and EEA have come out with some sports guidelines.
 - Matt Bonenfant said MIAA will put out recommendations on Sept 2 for varsity soccer and cross county. Schools are in limbo right now. We will be taking one season at a time. Easthampton approved fall sports last night. The season will start on September 18 and run through November 20. No tournament.
 - Jason forgue asked if we have commendations for addressing spectators, expectations, and transportation.
 - Matt Bonenfant said sport committees had to meet by yesterday, covid task force meets on the 27th, and the director will take action by 9/1. Seasons start on September 18 practicing and October 1 will be the first competition. We could travel to Hampshire and Hampden county. If a school goes red they will cancel sports. There is an appeal process. He would recommend we stay in the white/green areas. He would think they would be limited to 1 spectator per player.
 - Michele Crane asked about cohorts for practices. Will they match the cohorts by towns, then when they play as a team the cohorts will be mixed.
 - Matt Bonenfant said we haven't gone down that road yet. Middle and high don't come back right away but they will already be playing sports.
 - Jason Finnie said we try to minimize mixing cohorts, but we can mix them. There are cohorts by towns for days, then those related to classes.
 - Jason Forgue said the guidelines are clear for practice, masks are required and social distancing is enforced. The only increased risk would be scrimmaging.
 - Matt Bonenfant said MIAA will be coming out with more details on the recommendations by Tuesday September 1.
 - Jason Forgue thinks it will be similar to youth rules. Although they are limited to 1 spectator per player.
 - Matt Bonenfant said there was a second fall season put in place for football, they talked about adding soccer too but there is just not enough field space. Since we are

not a true hybrid - do we need school committee approval. - he would suggest we get it anyway.

- Martha Otterbeck asked if there are coaches and transportation if we go ahead with fall sports.
- Matt Bonenfant said we would have to post. We have two returning coaches, we do have the coaching availability. He would have to check with Lecrenski.
- Jason Forgue asked if we are allowed to put 20 on a bus.
- Matt Bonenfant said on a 72 passenger bus, 23 passengers are allowed.
- Jason Forgue asked if we are planning on a JV team.
- Matt Bonenfant said we capped at 25, so we might have to look at a JV coach for boys for cohorts. The girls' team is probably not a problem since 6th graders will not be able to play. Sign ups will be reopened.
- Dave Hopson said regional school status is based on the town where most of the kids come from. The MOA with the teachers has us looking at six towns and contiguous towns for a determination. That is a decision we make as we go; an example is Holyoke with the soldiers home outbreak. We would have the school committee vote if any town goes red. We could apply for a waiver.
- Melissa Reid would like the board of health to be cc'd when there are protocols if you are following Huntington. Their next meeting is on the 11th.
- Matt Bonenfant said because of contact tracing he will have all people coming to the game sign in with contact information.

3. Fall reopening plan updates

- Steph Fisk said we have many new parents opting for homeschooling. We are not sure if it is covid or they are waiting for a vaccine. We will be looking at numbers today. Transportation is shaping up. We will also be looking at some of the larger classes.
- Tasha Hartley said curbside meals to go is her most challenging issue now. She received word from DESE about the waivers being extended through the end of september or beginning of school year. This was mainly meant for districts that were feeding throughout the summer. Nothing for the new school year yet. Doesn't look feasible to start feeding before our school year begins. She is looking at beginning on the 15th. She has a good idea as to which days work best. She is going with a Tuesday Friday schedule for remote meals. Not sure which times work best. Tuesday is cohort A and 4 day students, then Friday cohort B. . (possible morning pick up) Maybe afternoon between 2-4 reach ms, hs, and elementary - we need to meet as many families as possible. She may also propose an evening pickup between 5-7 - meals prepared during school day and two staff to disperse them in the evening.
- Megan Coburn thinks evening might be best for some families.
- Steph Fisk said the Covid 19 checklist is pretty thorough.
- Melissa Reid said he just wanted to have the protocols to review the question and vote on it.
- Matt Bonenfant said he should update the website and reinstitute the sign-ups.
- Jason Forgue suggested having Jeanne LeClair send something out.

- Michele Crane asked when the teachers come back for pd and prep time, are they at home or at school.
- Dave Hopson said they have the option to come in or stay home.
- Michele Crane just feels things feel disconnected. It is hard to get the whoo ra going for the beginning of the year.
- Jason Forge asked if there has been more push back about the new filters and 6 feet.
- Dave Hopson said no, we are twice as high in room ventilation as the mta's recommendation for air flow so we are in good shape.
- Next meeting is September 9 at 8:00 and if there are no updates we will cancel it.

DISTRICT WORKING GROUP MEMBERS

David Hopson - Superintendent

Stephanie Fisk - Assistant Superintendent

Kurt Garivaltis - Pupil Services Director

Deanna Leblanc - Curriculum Director

Jeanne Leclair - Communications

Megan Coburn - Elementary Principal

Jason Finnie - Secondary Principal

Martha Clark - Secondary Assistant Principal

Stacy Stewart - Administrative Assistant to Superintendent

Jodi Cabral-Croke - Nurse

Jim Duggan - Teacher

Laura Fisk - Teacher

Bill Brown - Librarian

Chris Parker - Technology

Ed Quinn - Facilities Director

Bret Hartley - Maintenance

Tasha Hartley - Food Service Director

Matt Bonenfant - Athletic Director

Tara Balboni - School Committee

Michele Crane - School Committee

Jason Forge - School Committee

Martha Otterbeck - School Committee

Melissa Nazzaro - School Committee

Mike Morrissey - Montgomery Selectboard

Melissa Reid - Huntington Board of Health

Bob Garriepy - Huntington Police Chief

Dennis Nazzaro - Huntington Emergency Management

Bob Carlson - Nurse

Linda Coffey - Central Office

Deb Burkott - Transportation Coordinator

Cara Judycki - Security

Meeting schedule - All meetings scheduled for 8 a.m. - 9:30 p.m.

Wednesday, July 1, 2020 - Overall review, parent survey review, subgroup discussions

Wednesday, July 8, 2020 - Staff survey review, updates from subgroups

Wednesday, July 15, 2020 - Review results of parent survey, review initial drafts of subgroups

Wednesday, July 22, 2020 - Continue review of initial draft

Wednesday, July 29, 2020 - Approve "final" draft

Wednesday, August 5, 2020 - Review second parent survey and DESE comprehensive plan

Wednesday, August 12, 2020 - Final questions

Wednesday, August 26, 2020 - Flu vaccine requirement, athletics, reopening updates