

August 5, 2020
District Working Committee - Agenda
8 a.m. - 9:30 a.m.

District working group - Review district operated functions such as transportation, health and safety, safety and security, finance, communication, food service, facilities, technology extracurricular student programs, etc.

Those present: Stacy Stewart, Steph Fisk, David Hopson, Jason Finnie, Jeanne LeClair, Michele Crane, Megan Coburn, Tasha, Deb Burkott, Melissa Nazzaro, Melissa Reid, Ed Quinn, Deanna LeBlanc, Bill Brown, Jason Fogue, Bret Hartley, Jodi Croke, Laura Fisk, Cara Judycki, Martha Otterbeck, Matt Bonenfant, Linda Coffey

1. Review Updates from DESE

- The Commissioner is pushing to have students in school. Chapter 70 was level funded, applied for technology grant and it is embargoed. The \$225 per student grant comes out at the end of the month.

2. Review ***draft*** [Parent Survey](#)

- Steph Fisk said this one will be more specific about enrollment of their children, transportation, food service, technology issues, and how students would be returning and cohorts.
- Deanna LeBlanc said it is tricky for a parent to determine groups and cohorts.
- Megan Coburn suggested referring to them as phases.
- Chris Parker asked when school choice students would be coming back.
- Steph Fisk said they are with cohort A and B, decided by principals.
- Michele Crane asked how are people going to be notified about their high needs kids.
- Steph Fisk said Chris Tamburrino and Kurt Garivaltis have been calling parents.
- Jason Fogue said 4th, 5th and 6th would normally attend Chester, what is the rationale to moving them to Littleville.
- Megan Coburn said in 4th there were too many kids at Littleville to social distance without adding another classroom, so they needed another and we didn't have enough staff available to create another classroom and to help teachers departmentalize because they have to maintain two learning environments. It would be easier if they aren't teaching every subject area. Each teacher is taking a subject.
- Jason Fogue said he never had a child go through Littleville, but he never walked through Chester and said wow we need more space. It seems like we're adding more kids to a place that is full.
- Megan Coburn said the 5th and 6th grade will be in the back middle school hallway.
- Tasha Hartley asked if we are keeping the Chester students in Powerschool as if they were in Chester.
- Megan Coburn said yes.
- Steph Fisk said we need to decide when we want the survey returned.

- Jason Forgue asked what we are doing about divided households.
- Steph Fisk said that they would have to settle that in their household before submitting one response. This survey is more specific such as transportation, internet, and you might be divided if you are sending your kids or not. We are looking to start grab and go on the 31st of August although we are waiting for approval.
- Melissa Nazzaro wondering how someone like her answers the lunch question. Sometimes her kids get lunch, but most of the time they don't.
- Tasha Hartley said last year, people could add on. Her plan is to have pre-ordering through google forms. Pick up on Monday and Wednesday when they are at the phase where we are hybrid 3 breakfast lunch remote only wed
- Melissa Nazzaro said for families that are not often or nothing, how do you want us to answer.
- Tasha Hartley said to fill it out the best you can now, but that is why preordering is so important. She would blast out the orders and put the new menu up. We are going to have to offer meals no matter what especially for free and reduced lunch.
- Steph Fisk's fear is a lot of people will check the will occasionally use it if there was another option.
- Michele Crane asked if there is any feedback on the two mile radius for walkers.
- Steph Fisk said we haven't heard a lot.
- Michele Crane asked about homeschooling or full remote online students who later want to come back.
- Dave Hopson said there needs to be a two or three week period before they come back.
- Melissa Nazzaro said there should be an option that says they have not decided. How would you like us to answer if there is a split. She might send her middle schooler, but she is not sure about her elementary schooler.
- Steph Fisk said in the end we are going to have to reach out to people who don't respond to the survey, or those who are undecided.
- Jason Finnie doesn't think that contacting every parent is going to be feasible.
- Melissa Nazzaro asked if there is a way to link it to an enrollment form.
- Jeanne LeClair said we could put something at the end thank you for taking the survey and if you've made your decision you can enroll/re-enroll at the following link.
- Could the last question (can we put something that says there will be an official re-enrollment form available (we will follow up with a program select form)
- Dave Hopson said this could go out right away.
- Steph Fisk said we will release the survey on Monday with the final plan. Responses will be due Friday. The following week we can send out the next follow up.
- Jason Forgue suggested something for the survey that states if the plan is not consistent with both of your children, please contact the school.
- Steph Fisk said she will come up with a few questions to address the concerns.

3. Review ***draft*** [DESE Comprehensive Plan](#)

- Dave Hopson said this goes through the three plans. We used DESE guidelines that have been gatorized. Hybrid model describes the phased in plan. It includes a

calendar of phases in tables, and then the last stage. We will have a number of students who remain remote. How do we reach out and continue instruction for that.

- Email Dave Hopson or Steph Fisk if you come up with questions. DESE will let us know by the end of the week if our first plan is ok.
- Michele Crane asked what was happening with band and chorus.
- Dave Hopson said DESE has decided it should be remote or outside if it is in school and you cannot share instruments.
- Michele Crane asked about PE too.
- Dave Hopsons said DESE recommended online/remote or held outside if in school.
- Michele Crane if the day is from 9:15 - 3:50 will they be in front of a screen the whole time. What is the actual day going to look like.
- Jason Finnie said the plan for high school will start at the regular time with a regular schedule. They are working on finalizing expectations. They will put together a meets session for questions and answers for the kids/parents. We are flushing out the courses right now.
- Dave Hopson said those times are tentative at this time. It is one of the things we are talking about with the teachers.
- Tasha Hartley asked if there is a way to tag the cohorts in Powerschool so she can ID them.
- Chris Parker said the problem with Powerschool is we are limited how we define where they are.
- Steph Fisk said Megan Coburn has hers broken down in cohorts.
- Tasha Hartley said there is a homeroom area that is rarely used. Maybe that could be used.
- Dave Hopson asked if rosters can be printed by towns.
- Jason Finnie said 7-12 will need to create a live Google docs like the high school. As we phase in this is going to change. This will give her an idea of who is in school.
- Tasha Hartley said she is going to need to crate rosters weekly for lunch. It will have to be broken down by room.
- Steph Fisk spoke with Melissa Nazzaro and Melissa Ried about contact tracing.
- Melissa Reid as a regional school it is a little different. She didn't have internet until late last night. We are going to have some issues between the boards of Chester and Huntington.
- Steph Fisk said if there is a case Melissa Reid would notify Dave, with Steph Fisk as designee, principals and Jodi in case they have children in more than one school. We should know by the 7th if the DESE approve the plan.
- Jason Forgue asked for a summary of sports.
- Steph Fisk said we are waiting for guidance from DESE. The Commissioner indicates that anyone who has their child remote would not be participating in sports. It's not his final decision.
- Jason Forgue said when we send this next survey that may play in their decision.
- Matt the MIAA hasn't updated anything. They are also in a waiting game. There are protocols in place for kids in place for dual enrollment and home school.

4. Update from Jodi Cabral-Croke

- Jodi Cabral had a meeting with the School Based Health Center. They are not doing testing. They have been using Telehealth. Still planning counseling via Telehealth. They need to set up a Zoom room. They are getting air purifiers for the offices at the school. She is ordering similar ones for the nurse's offices. We've had to use case specific protocols and parents have been pretty understanding.

5. Next Meeting - August 12 - review any updates from DESE, review the final plan submission, final thoughts.

DISTRICT WORKING GROUP MEMBERS

David Hopson - Superintendent

Stephanie Fisk - Assistant Superintendent

Kurt Garivaltis - Pupil Services Director

Deanna Leblanc - Curriculum Director

Jeanne Leclair - Communications

Megan Coburn - Elementary Principal

Jason Finnie - Secondary Principal

Martha Clark - Secondary Assistant Principal

Stacy Stewart - Administrative Assistant to Superintendent

Jodi Cabral-Croke - Nurse

Jim Duggan - Teacher

Laura Fisk - Teacher

Bill Brown - Librarian

Chris Parker - Technology

Ed Quinn - Facilities Director

Bret Hartley - Maintenance

Tasha Hartley - Food Service Director

Matt Bonenfant - Athletic Director

Tara Balboni - School Committee

Michele Crane - School Committee

Jason Forgue - School Committee

Martha Otterbeck - School Committee

Melissa Nazzaro - School Committee

Mike Morrissey - Montgomery Selectboard

Melissa Reid - Huntington Board of Health

Bob Garriepy - Huntington Police Chief

Dennis Nazzaro - Huntington Emergency Management

Bob Carlson - Nurse

Linda Coffey - Central Office

Deb Burkott - Transportation Coordinator

Cara Judycki - Security

Meeting schedule - All meetings scheduled for 8 a.m. - 9:30 p.m.

Wednesday, July 1, 2020 - Overall review, parent survey review, subgroup discussions

Wednesday, July 8, 2020 - Staff survey review, updates from subgroups

Wednesday, July 15, 2020 - Review results of parent survey, review initial drafts of subgroups

Wednesday, July 22, 2020 - Continue review of initial draft

Wednesday, July 29, 2020 - Approve "final" draft

Wednesday, August 5, 2020 - Review second parent survey and DESE comprehensive plan